



ABC Transportation Services, Inc.

EMPLOYMENT APPLICATION

EMPLOYEE INFORMATION

Name: _____
Last First Middle

Telephone: _____ E-mail: _____ Alternate Phone: _____

Address: _____

Are you able to perform the essential functions of the position with or without accommodations?
 Yes No

If necessary for the job, I am able to:
Work overtime?
 Yes No

If necessary for the job, are you older than 18?
 Yes No

Provide a valid Illinois Driver's License?
 Yes No

Are you legally eligible for employment in the U.S.?
 Yes No

If so, fill out the following: Issuing state: _____
Type:

Are you seeking a permanent position?
 Yes No

Endorsement(s): Passengers School Bus
 Double/Triple Trailers

I will be able to report to work
_____ days after being notified I am hired.

Work any of the following shifts:
 Any Day Night Over The Road

EMPLOYMENT HISTORY

List most recent employment first. Include summer or temporary jobs. Be sure all of your experience or employers related to this job are listed here, in the summary following this section or on an extra piece of paper if necessary. No more than 10 years history recommended.



Employer name and address: Pay: \$ _____ Per: _____	Position Held/Duties & Skills Supervisor: _____ Telephone: _____	Start Date: End Date: Reason for Leaving:
Employer name and address: Pay: \$ _____ Per: _____	Position Held/Duties & Skills Supervisor: _____ Telephone: _____	Start Date: End Date: Reason for Leaving:
Employer name and address: Pay: \$ _____ Per: _____	Position Held/Duties & Skills Supervisor: _____ Telephone: _____	Start Date: End Date: Reason for Leaving:
Employer name and address: Pay: \$ _____ Per: _____	Position Held/Duties & Skills Supervisor: _____ Telephone: _____	Start Date: End Date: Reason for Leaving:

Have you ever been denied a license, permit or privilege to operate a motor vehicle? Yes No

Has any license, permit or privilege ever been suspended or revoked? Yes No

If the answer to either A or B is yes, attach a statement giving details.

EDUCATION

	Institution Name	Years Completed	Field of Study	Graduate or Degree
High School				
College/University				
Business/Technical				
Additional				



MILITARY

Are you a veteran? Yes No

Duty/Specialized Training: _____

SKILLS & QUALIFICATIONS

Other qualifications such as special skills, abilities or honors that should be considered:

Types of computers, software, and other equipment you are qualified to operate or repair:

Professional license, certifications or registrations:

Additional skills, including supervision skills, other languages or information regarding the career/occupation you wish to bring to the employer's attention:

Typing speed: _____ per minute

REFERENCES

List two personal references who are not relatives or former supervisors:

Name Address Telephone Occupation Years Known

Name Address Telephone Occupation Years Known

CONTACT

In case of accident or illness, please contact: Name: _____ Telephone: _____

Address: _____ Relationship: _____

INFORMATION TO THE APPLICANT

As part of our procedure for processing your employment application, your personal and employment references may be checked. If you have misrepresented or omitted any facts on this application, and are



subsequently hired, you may be discharged from your job. You may make a written request for information derived from the checking of your references.

If necessary for employment, you may be required to: supply your birth certificate or other proof of authorization to work in the United States, have a physical examination and/or a drug test, or to sign a conflict of interest agreement and abide by its terms. I understand and agree to the information shown above.

Signature of Applicant

Date

Equal Employment Opportunity: While many employers are required by federal law to have an Affirmative Action Program, all employers are required to provide equal employment opportunity and may ask your national origin, race and sex for planning and reporting purposes only. This information is optional and failure to provide it will have no effect on your application for employment.